

**Attachment 2**

**Office: Raytown**  
**Address: 6138 Raytown Trafficway, Raytown, MO 64133**

**Information about Existing Office Operation (as provided by the current operator)**

# of Staff Working at Office:	14 Full Time, 0 Part Time
Internet Service:	Internet Service Cost: \$95 monthly Internet Service Provider: AT&T
Utilities:	\$8,000 /year
Rent:	\$42,000 / year
Other Operational Expenses:	Fire and Flood Insurance – approximately \$1,350/year Notary Service and Supplies – approximately \$250/year Office Supplies – approximately \$10,750/year Postage – approximately \$3,500/year Security System – approximately \$500/year Telephone – approximately \$2,500/year Fax – approximately \$2,000/year Maintenance Services – approximately \$2,500/year

**Equipment Provided and Owned by the State of Missouri**

8 TRIPS Computers	1 Firewall
7 TRIPS Printers	1 HUB
6 TRIPS Scanners	4 Vision Machines
1 Validation Stamp	5 Driver License (OTC) Workstations

**Additional Items Available for Purchase from Current Operator**

Item	Price	Item	Price
Built-in Counter 12 Station	\$20,000	Roller Safe 2,500 lb.	3,500
Wood Shelving	\$550	Mounted TV's on Wall (2)	\$800
Shelving Bricks	\$500	Metal Shelving Units- 4 levels	\$1,000
Fire Proof File Cabinets- 4 Drawer	\$9,000	Refrigerator	\$350
File Cabinets 10 four drawer	\$1,500	Wiring Connectivity/switch box	\$2,500
Chain System-line control	\$500	Take A Number System	\$250
Office Desks	\$1,550	Telephone System	\$450
Office Clerical Chairs	\$1,500	Security System	\$8,000
Lobby Customer Chairs	\$540	Signs	\$3,000
Antique 4,000 lb. Safe	\$5,000		